

Definition of Reassignment

1. An involuntary reassignment of a unit member is an involuntary movement from one classroom to another classroom at the same site or an involuntary movement of a unit member from one grade, department, program, or Core to another grade, department, program, or Core at the same site.
2. A voluntary reassignment is the voluntary movement of a unit member from one classroom to another at the same site or the voluntary movement of a unit member from one grade, department, program, or Core to another grade, department, program or Core at the same site.

F. Involuntary Reassignment

1. For unit members who are notified within three (3) working days prior to the first school day that their room assignment is being permanently and involuntarily changed from that previously assigned, the unit member shall be provided one (1) working day of preparation time for moving materials. The room assignment change must be for the full day in order to be eligible for this preparation time.
2. Secondary unit members who are notified within three (3) working days prior to the first school day that their teaching assignment will be involuntarily changed for a majority of their teaching day from their previously-assigned department to a new department shall be provided up to two (2) full working days of preparation time at such time and in such amount as mutually agreed by the unit member and the immediate supervisor.
3. Elementary unit members who are notified within three (3) working days prior to the first school day that their teaching assignment will be involuntarily changed to a new grade level shall be provided preparation time at such time and in such amount as mutually agreed by the unit member and the immediate supervisor in accord with the following schedule:
 - a. for one (1) full grade level change, up to one (1) day of preparation.
 - b. for two (2) or more full grade level changes, up to two (2) days of preparation.
4. The District shall provide packing boxes, custodial assistance and either a one-day substitute or one day's compensation at the contract hourly rate for any teacher who must involuntarily change a room assignment due to District reconstruction at the unit member's site. The principal will be responsible to work with the site staff to develop a moving plan. The principal or designee shall confer with the Project Manager in order to coordinate with the District

plan. The room assignment must be for the full day in order to be eligible for this assistance and compensation.

5. Teachers who temporarily and involuntarily change their room assignment during the school year shall be provided one (1) working day of preparation time in the form of either a one-day substitute or one day's compensation at the teacher's daily rate for moving materials each time a reassignment is made. The room assignment must be for the full day in order to be eligible for this preparation time.