

**MEMORANDUM OF UNDERSTANDING
BETWEEN
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
AND
SANTA MONICA-MALIBU CLASSROOM TEACHERS ASSOCIATION
REGARDING
REOPENING OF SCHOOLS FOR THE 2020-2021 SCHOOL YEAR
IN LIGHT OF THE IMPACT OF THE COVID-19 PANDEMIC**

Addendum #5 – Reopening MOU

October 15, 2020

The **Santa Monica-Malibu Unified School District** (“District”) and the **Santa Monica-Malibu Classroom Teachers Association** (“Association”), collectively referred to as “the Parties,” entered into a Memorandum of Understanding (“MOU”) regarding the reopening of schools for the 2020 - 2021 school year in light of the impact of the COVID-19 pandemic. The MOU was signed by the Parties on August 7, 2020.

On Thursday, September 24, 2020, the District and SMMCTA met for continued negotiations regarding implementation of the existing reopening MOU. The Parties discussed several areas including, but not limited to, implementation of the Teaching and Learning agreements, their impact of distance learning on students and teachers and professional development. This addendum reflects agreements by the Parties regarding adjustments to the existing MOU.

Therefore, the Parties agree as follows:

1. Per SB 98, to qualify as an instructional day, students must receive a combination of synchronous and asynchronous instruction for a minimum of:
 - a. 180 minutes for grades TK and K;
 - b. 230 minutes for grades 1 – 3; and,
 - c. 240 minutes for grades 4 – 12.
2. SB 98 requires daily live interaction between students and certificated teachers.
3. Live instructional blocks require teachers to facilitate/engage in live interactions with students to include, but are not limited to, a combination of whole group, small group, individual instruction, guided practice, directed independent work and student conferencing. At the discretion of the teacher, students may be excused from being on camera.
4. Fifteen (15) minutes per day will be removed from an instructional block, or instructional blocks (cumulatively to total 15 minutes), for grades 1 – 5. The durations of the social-emotional learning block, and the ELD learning block, are to remain unchanged. The principal and SLT/FAC will meet to finalize a schedule on or before October 23, 2020.
5. To remove the live instructional block after lunch for grades TK and K. Teachers may use the time for small group and one-on-one instruction, as needed. The principal and SLT/FACs will review their schedule to ensure a minimum of 180 minutes of synchronous and asynchronous learning.

6. To remove from the high school agreement, the expectation that live virtual meeting rooms be open at least five minutes prior to the start of class. Virtual meeting rooms are to be open at the start of class.
7. To remove the expectation that unit members shall attend professional development embedded in their work day (Tuesdays for secondary, Thursdays for elementary). Alternatively, teachers are encouraged to voluntarily engage in professional development that is embedded in the work day and will occur according to the schedule shown below. The Parties agree that during distance learning, professional development is important for professional growth and for engaging in professional learning that advances site/district goals and initiatives.

Session	Secondary Tuesdays	Elementary Thursdays	Notes
1	10/27	10/29	
No PD	11/3	11/5	Election Day/Conference Week
2	11/10	11/12	
3	11/17	11/19	
No PD	11/24	11/26	Thanksgiving Week
4	12/1	12/3	
5	12/8	12/10	
No PD	12/15	12/17	Finals Week/Week Before Winter Break

8. There will be one student work day first semester and three student work days second semester. Student work days have limited daily live interaction, with students engaged in asynchronous learning for the remaining portion of the day. The principal and SLT/FAC will schedule these days. Student work days require documentation of time-value work or assignments.
9. There will be no elementary synchronous instructional blocks after lunch on minimum days as scheduled on the District calendar.
10. To alter the elementary office hour expectation of 30 minutes per day, five (5) days per week, to 30 minutes per day, two (2) days per week. Elementary office hours shall occur at the start or end of the day. Teachers shall determine the specific days of the week to hold office hours and communicate them to parents on a weekly basis.
11. Middle school sites will augment language on their schedules to include the phrase, "...as determined by teachers." For example, the description for allocated time on the middle school distance learning sample schedule will read, "Grade level collaboration for weekly planning and alignment of instruction, *as determined by teachers.*"

For the District
Date:

For the Association
Date: