

RIF DATA FORM

Date: _____

Personal Information

Last name: _____ First name: _____

Phone: (_____) _____ Non-work e-mail: _____

Mailing address: _____

Employment Status and History

Current employment status (check one):

- Prob 1 Prob 2 Permanent Temporary Don't know/unsure

Current position: _____

(Example: Teacher, Nurse, Counselor, etc.)

Do you work full time? Yes No If no, what percentage of an FTE do you teach? _____%

If applicable, list current grade level(s) and subject(s): _____

List any other grade levels and subjects you have taught at **this** District, in reverse chronological order, with approximate dates. If you worked less than full-time, please also list hours per week or percent FTE:

Year(s)	Assignment	Hours per week or FTE %
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Seniority Date

Seniority date according to the district: _____ Seniority number: _____

Do you believe your first date of paid probationary service with this District is different from the seniority date listed above? If so:

What do you believe is your first date of paid probationary service? _____

Briefly describe the prior service that you performed for the District: _____

If you are contesting your seniority date, please attach copies of all your contracts with the District, and also **bring copies with you to the hearing.**

(see other side)

Did you work at the District at least 75% of the school year during the year **immediately before** the year of your seniority date according to the District?

- Yes No

If yes, how were you classified by the District?

- Temporary Long term sub Day to day sub Other: _____

If yes, what were your dates of prior service? _____

Credentials, Certifications and Degrees

Please list all of your current credentials, authorizations, and certifications, including CLAD and BCLAD:

Undergraduate major and minor:

Major: _____ Minor: _____

Any post-bachelor's degrees: _____

Subject matter and number of any other post-bachelor's units: _____

Other

Are you aware of any employee in the District with **less seniority** than yourself, who is being retained to perform a service that **you are credentialed and qualified** to perform? If so, please list the name(s) of any such person or persons, and seniority date, if known:

Please state any other information you believe may be important to your case:
