

## 10 Minute Meeting – May 2019

### Institutional

**Elections** – Thanks to all who took the time to take the time to vote. We know how difficult this time of year is. **Congratulations to Jenny Lipson our re-elected Elementary Rep, Mikaela Lee Garcia, new Middle School Rep, Barbara Ransom our new Secretary.** Barbara Ransom has resigned as Vice President. As she has one year left on this term, I will nominate a new person to complete her term. As per our bylaws, we will vote to confirm the nomination at our June Rep meeting.

1. **Budget** – Waiting to hear from the District after they (and we) review California's state budget May Revise later this month
2. **Administrative Survey Pilot** – See Below
3. **Negotiations** – Ongoing, continued work on Salary, Class size, Sped Collab, Assigned Days and Hours of Work, parking for itinerant teachers, advocating for CTE tenure, long term sub assignment pay, SLP concerns, etc.
4. **Grievances** –
  - a. Long term sub assignment issue going to negotiations
  - b. Secondary – use of teacher planning time for IEP's for students not their own (in process)
  - c. Parking-Some sites have gotten a few precious city street parking passes, but as of yet no spaces have been marked for itinerant teachers or subs.
5. **ISPE - Independent PE.** PE is an important part of a child's education. In addition to physical activities, it includes social and emotional learning in a multi-ethnic environment (that does not occur in most after school sports) essential for mental and physical development. Please support our PE teachers in this important work. Students not passing 5 out of 6 of the physical Fit Gram tests are not qualified to partake in independent PE.
6. **SAMO MOU** - Pilot for flex-time for the 2019-2020 school year has been signed.

### Instructional

1. **Interim Assessments** - K/1 has requested a survey with regard to the testing schedule as there was only six weeks between the last 2 testing periods and each one takes away one week of instruction time (as the assessments are one on one).
2. **Project Based Learning** – Three new cohorts of teachers are expected next year. Over 60 students have enrolled so far for the 9<sup>th</sup> grade class that will be located at Olympic.
3. **PD scheduling** is being finalized by Ed services

### Social Justice

1. **EASE Program-Employee Assistance Service for Education.** This is a free, fully confidential service, provided by LA County (unrelated to our District) for our members who need help with family issues, emotional distress, drug alcohol problems and job stress. (who doesn't). Their number is **1(800)-882-1341**. Please give this number to anyone you think might need it. Leave a message and they will call you back. All services are free.
2. **Screen Time-** Research is still needed on the effects of screen time on student learning and emotional health

**Next Rep meeting will be at The Upper West Restaurant  
On Monday, June 3, 2019 4:00 - 6:30 PM  
Located at 3321 Pico, with an Evite for RSVP's to follow.**

## **Site Admin Surveys (previously called Admin Review)**

We met Monday, 5/6, in a joint admin/teacher committee to review how the pilot went the first time in January and to make any adjustments for the second time in May. Here are some clarifications:

- Survey link will be sent to 1 rep and 1 FAC member to send out to staff in personal emails. Please decide who will send out the link(s), or split the list. Please remember nurses, CDS, SLP's, etc. Subs may vote at your site as well.

### **Timeline**

- **By May 14 - You will receive the link. Please send out the link(s) as soon as received.**
  - **By May 24 - Site Admin Surveys must be completed.**
  - **By June 3 - The survey results will be received to review with FAC.**
  - **Prior to June 12 - Please schedule this FAC meeting now with the site admin. The admin meeting with two FAC members must be completed prior to June 12.**
- Instruct teachers that if they leave a 1 or 2 (strongly disagree or disagree), they MUST write in the comment section for clarification.
  - Confidential results will be given to FAC (do not share or copy the report). Two people from FAC will review trends with the site administrator. Give 72 hours for the admin to read the survey in advance. Please hand it to the admin rather than leave it on the desk. That meeting should be scheduled within a week. The discussion should focus on trends and solutions - Focus on two strengths and two challenges. Do not read the report aloud to admin!
  - This is a survey, not an evaluation.
  - Results of the end of the year survey will be reviewed by the President and the Superintendent.
  - Teachers will be given 30 min during bank time to complete between May 14 and May 24. We are hoping that this will result in 100% response. This is the final opportunity to celebrate our successes and address our challenges. Your views count!

### **• REMINDERS-**

1. Staff should receive tentative assignments by the first week of June.
2. SLT members need to be elected and announced prior to the end of the school year per the MOU.
3. SLT representing the site will be chosen by a consensus of the SLT.
4. Banked time schedules need to be developed and published for staff before the beginning of the school year